



CLUB PROFESSIONAL ONE COURSE INFORMATION GUIDE



What is the Club Professional 1 course?

The Club Professional 1 course (*NCCP Context: Intro to Competition*) is the second level of the Tennis Canada's "Recreation – Tennis for Life" certification stream, focusing on the [LTAD Stage 2 "FUNdamentals" and Stage 3 "Developing"](#).

Who is the course for?

This course is designed to ensure that Club Professionals have the competencies necessary to work with recreational players and to implement the most frequent activities at tennis facilities. The required competencies include both on and off court knowledge and skills. Club professionals are trained to deliver quality private and group lessons ([1.0 – 3.5 level](#)), design basic lesson content, run introductory programs (socials, round robins, and tournaments) and provide solid customer service that supports the growth and retention of players.

What will I learn?

In this course you will experience the dual role of a Club Professional which includes both on-court and off court knowledge and skills — skills that are imperative to properly service the clientele at a club or camp, or in any other tennis program. You will learn how to deliver lessons in a manner that ensures member satisfaction — something which is critical to generating repeat business and growing your clientele. More specifically, you will learn to:

Lead and communicate effectively

- Display professionalism and enthusiasm
- Control the focus and attention of a group
- Present clear and correct visual demonstrations with concise explanations
- Provide a positive interventions that apply tactical and technical tools to improve performance

Perform the two major on-court jobs of a Pro, which are to provide private lessons and group lessons.

- Implement a systematic process for delivering a **private lesson**
- Set up and run a dynamic drill to **train a sequence of shots** in order to create the real movement and recovery; then to provide a group objective and then be able to individualize the feedback on the group objective.
- Assist player(s) with a skill when players are struggling with their consistency in a **playing situation or cooperation drill** through providing more repetition through the use of basket feeding.... then to be able to put the skill back into a cooperation and/or playing situation drill
- Use **the ball controls and fundamentals** to assist their students in becoming more effective
- Adjust the challenge of a game/task through increasing/decreasing the challenge of the movement, the feeding, the projection and/or the score/goal.
- **Ensure student satisfaction** (i.e., they enjoyed their lesson: a good workout and a good learning environment) and student retention (i.e., they would pay for more lessons and would recommend you to others)

Perform the major off court responsibilities of a Pro, which includes:

- **Planning** an individual lesson or a series of **lessons** with either a tactical or technical focus.
- To understand how to successfully **sell all club programs and activities** including the benefits of tennis, physical activity and healthy competition.
- **Organisation and implementation** of effective **club programming** (tournaments, round robins, league, social events and ladders)
- **Deliver basic customer service** (daily interaction with club members, telephone skills, conflict resolution skills)
- **Manage basic facility operations** (front desk, court reservations, pro shop)
- Conduct job searching and basic interviewing skills

What are the course prerequisites?

1. Minimum certification requirement: Instructor
2. Minimum age: 17 years
3. Minimum level of play: [4.5](#)
4. Possess the playing, demonstration and feeding abilities commensurate an ability to work with players up to a 3.5 level. (Note: These competencies will not prevent someone from taking the course; however, they will be a requirement for final certification.)
5. Candidate must have 150 hours of tennis teaching work experience or if less have passed the Instructor course with honours.
6. Be a current member of the [Tennis Professionals Association](#).

How will I be evaluated?

There are 4 (four) categories of [competencies](#) candidates must complete to achieve Club Professional 1 certification:

1. [Knowledge](#)
2. Professionalism
3. Demonstration, Playing and Feeding
4. Teaching
 - a. Private Lesson
 - b. Training a Sequence of Shots
 - c. Breaking Down a Playing Situation

In addition, candidates are required to complete the Coaching Association of Canada's [Making Ethical Decisions Competition-Introduction](#) online evaluation. (Note: if you have already completed this module before, you don't need to complete this again)

Candidates must achieve a "met standard" rating on all of the evaluations to be certified. If candidates achieve an "incomplete" rating on any evaluations, they must re-take that evaluation (or in the case of the knowledge evaluation workbook components, complete them).

Candidates have 18 months from the date of their original course to complete all evaluations; otherwise, they must re-take the entire course at full price.

Who will lead the course?

The course will be led by Tennis Canada Course Facilitators who are trained and developed in accordance with the Coaching Association of Canada's NCCP Learning Facilitator and Evaluator Competency requirements.

Who will deliver the course?

Your [Provincial Tennis Association](#).

What is a typical course schedule/structure?

The Club Professional 1 course is usually delivered over three weekends with an Orientation and Assessment module occurring about 3-4 weeks prior to the first weekend. There will also be 3-4 week periods between weekends in order to complete assignments and prepare for on court presentations. The final practical components of the evaluation take place on the third weekend although there are intermittent evaluations on the 1st and 2nd weekend of the course.

1. Orientation Module: 4 hour module
2. Three Day Weekend
 - a. Friday: 9 am – 5 pm
 - b. Saturday: 9 am – 5 pm
 - c. Sunday: 9 am – 5 pm

This structure may be altered depending on provincial course delivery requirements.

How much does it cost?

Contact your [Provincial Tennis Association](#) or visit the [TPA website](#).

How do I register for the course?

Contact your [Provincial Tennis Association](#) or visit the [TPA website](#).