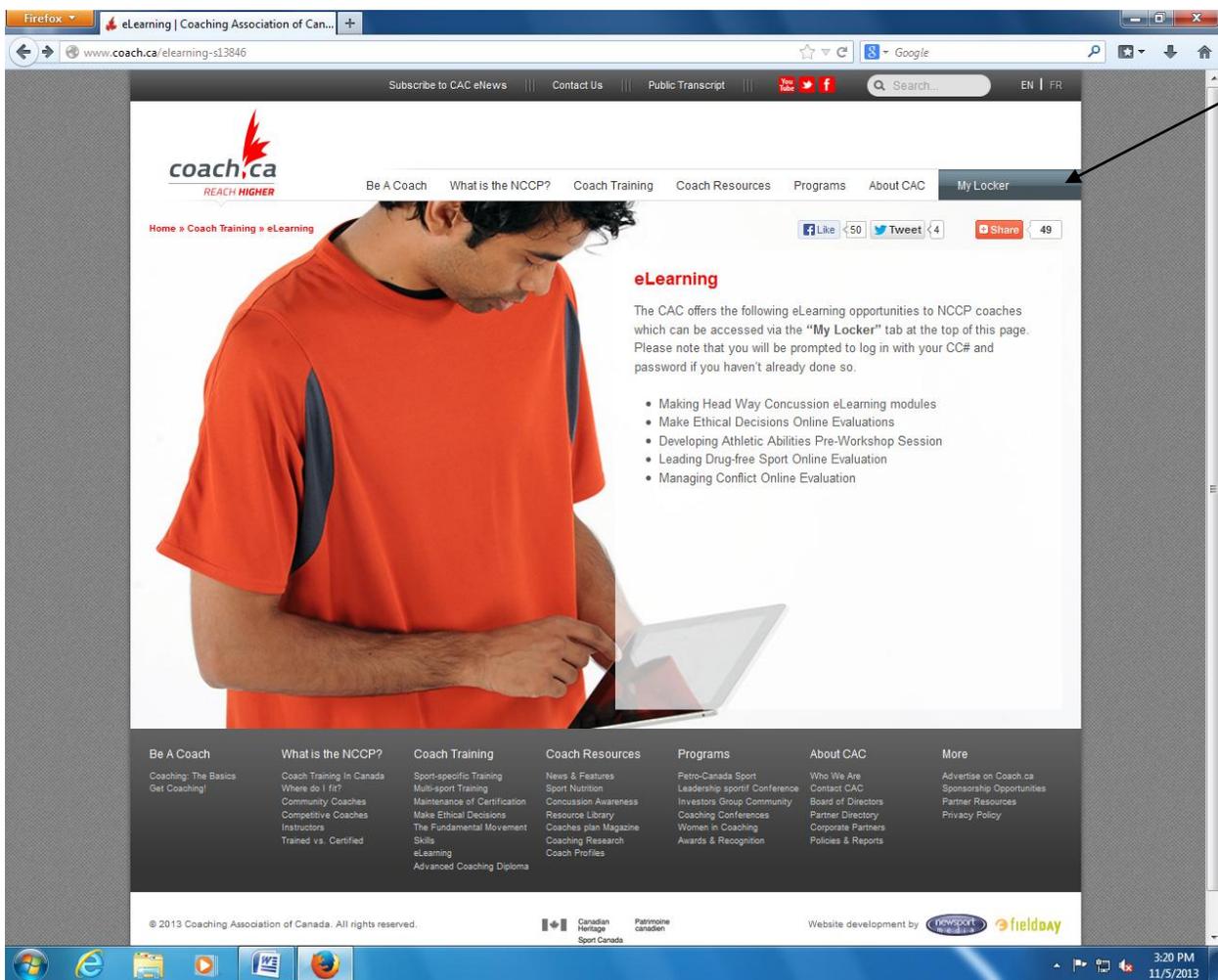


Instructions to complete NCCP Make Ethical Decisions Evaluation (MED) Online - Instruction Stream

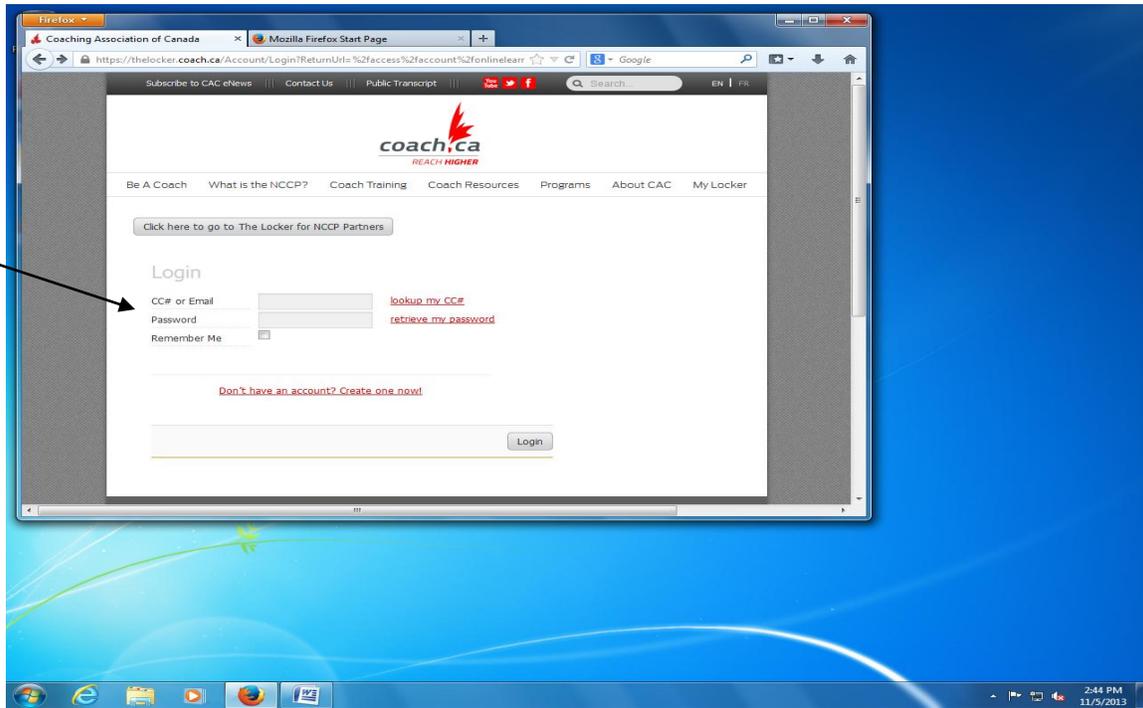
All Instructors, Coaches and Pro's will be required to pass the on-line evaluation module – “Make Ethical Decisions”. **This is a mandatory requirement for certification.** You can access the online evaluation as follows:

- 1- Please visit the Coaching Association webpage <http://www.coach.ca/elearning-s13846> for information on completing your MED evaluation. Clicking on this link will take you to the following page.

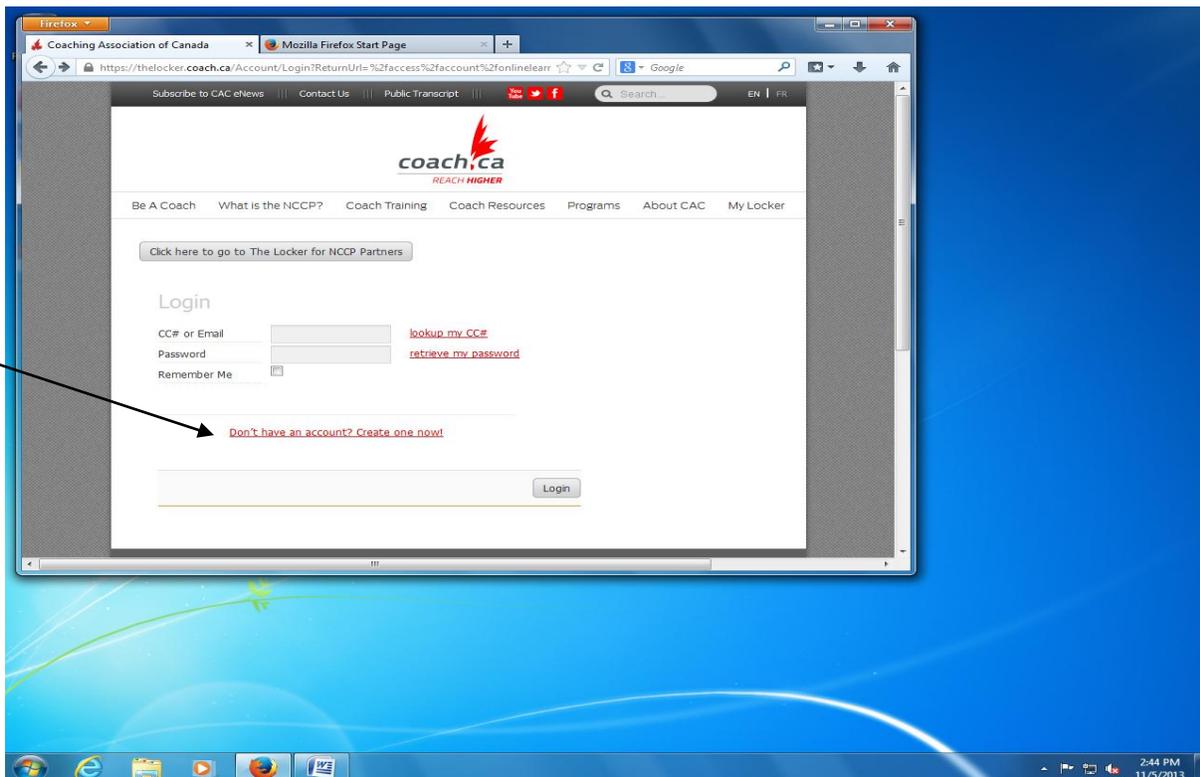


The screenshot shows a Firefox browser window displaying the eLearning page of the Coaching Association of Canada. The URL in the address bar is www.coach.ca/elearning-s13846. The page features the coach.ca logo and navigation links: Be A Coach, What is the NCCP?, Coach Training, Coach Resources, Programs, About CAC, and My Locker. A navigation menu is visible, and a list of eLearning opportunities is provided, including Making Head Way Concussion eLearning modules, Make Ethical Decisions Online Evaluations, Developing Athletic Abilities Pre-Workshop Session, Leading Drug-free Sport Online Evaluation, and Managing Conflict Online Evaluation. A black arrow points to the "My Locker" tab in the navigation menu. The footer contains copyright information for 2013, logos for Canadian Heritage and Sport Canada, and website development credits to NewSport Media and fieldday.

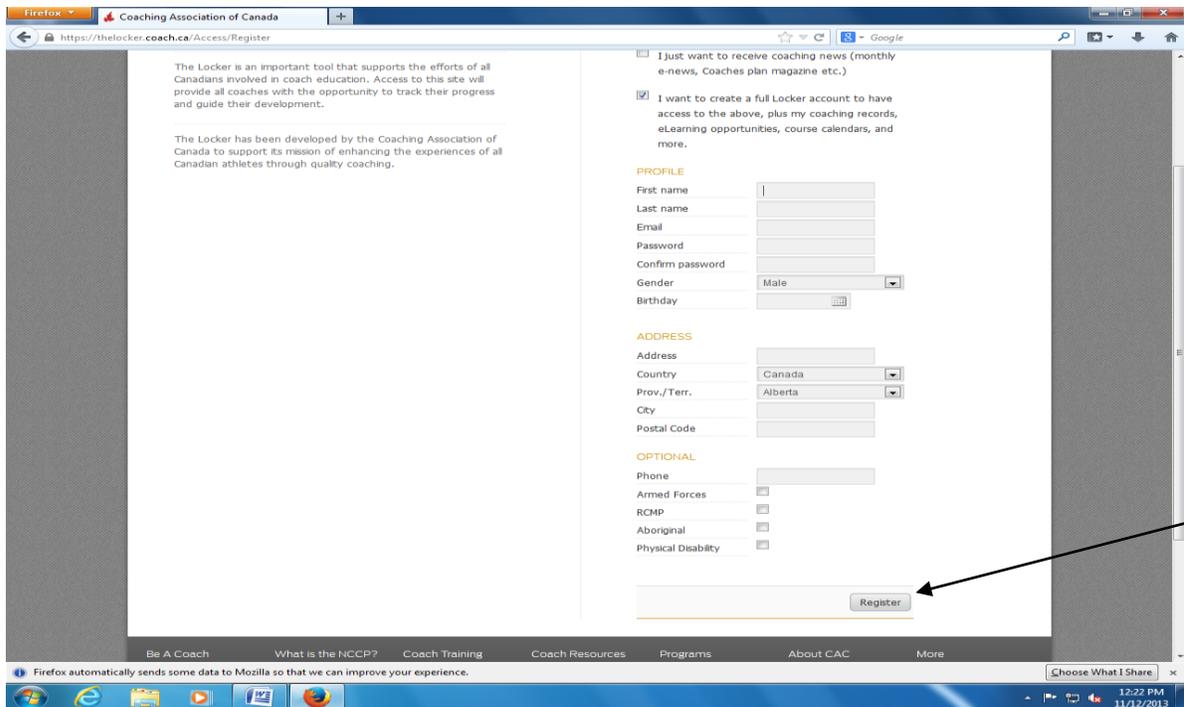
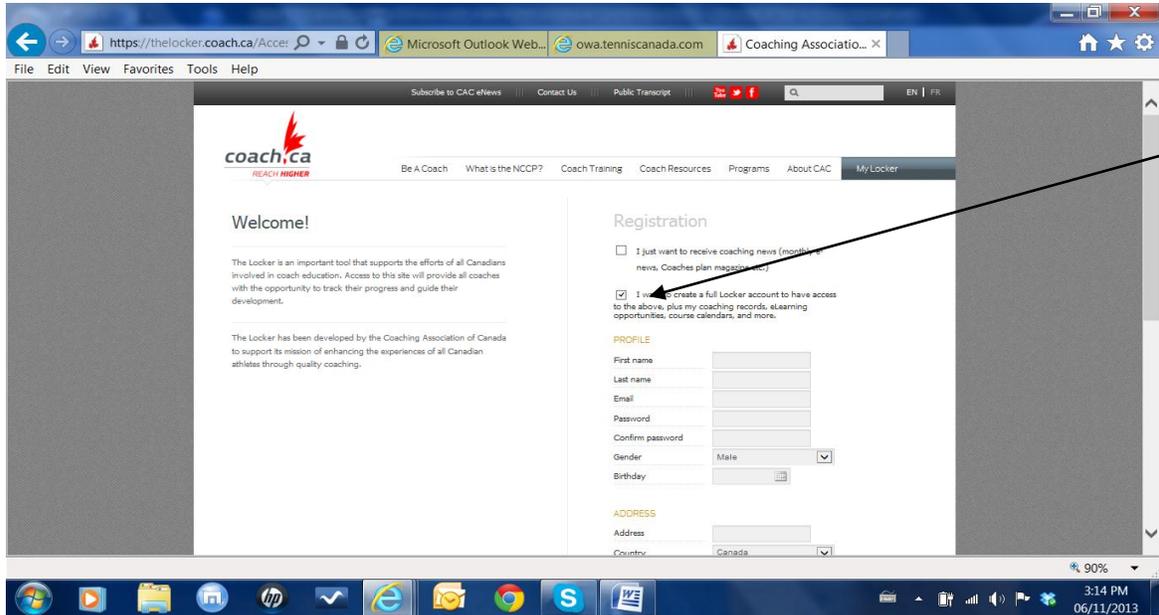
- 2- Click on My Locker → Profile on the top right hand side. If you have your account (Coaching Certification Number (CC#), the email you used to register and your password) then fill out the information and click Login.



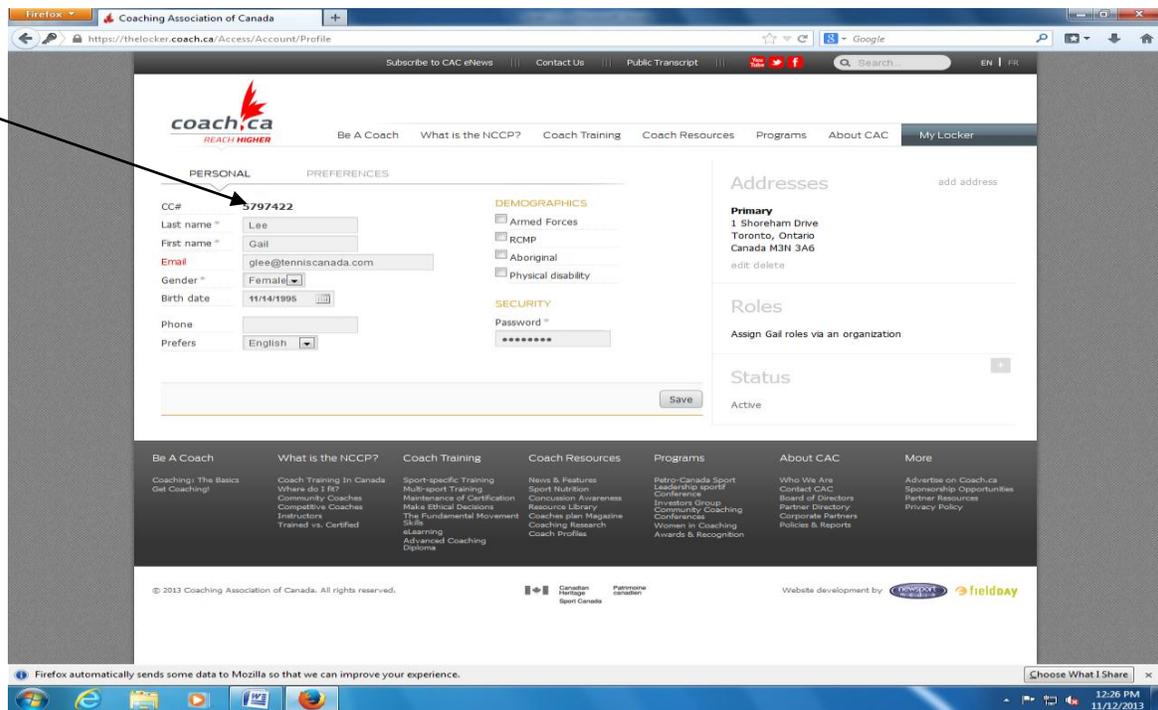
- 3- If you don't have an account, then click on "Don't have an account? Create one now!"



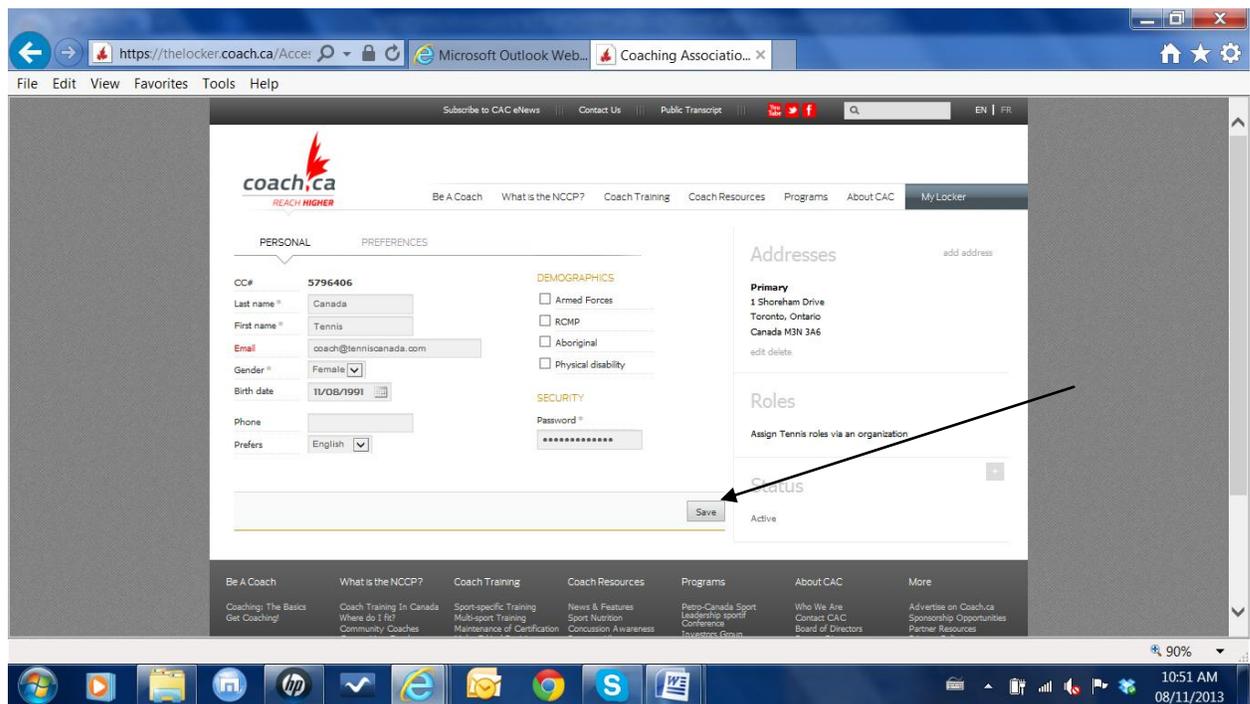
- 4- Fill out the Registration – be sure to click the 2nd check box. After filling out the information then click “Register”



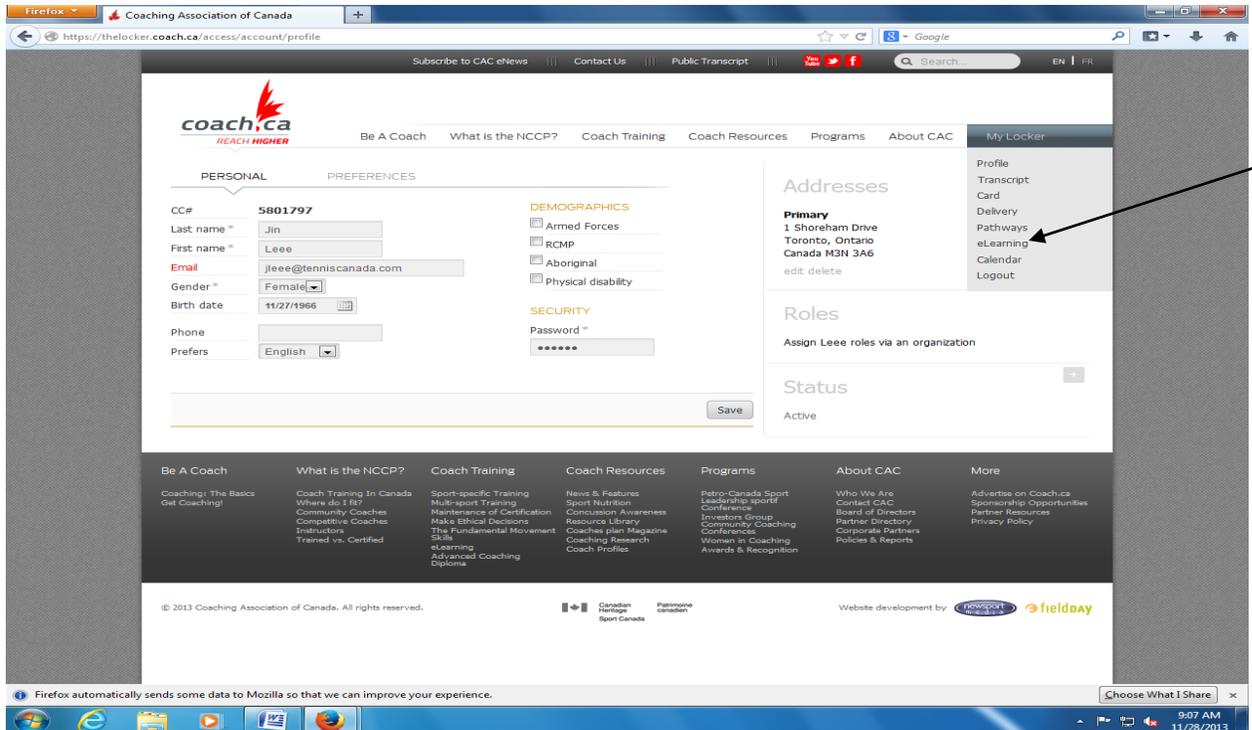
- 5- You will get your Coaching Certification number (CC#). Make sure you keep note of your CC#, the e-mail you used to register and your password. You will need this information everytime you would like to access My Locker in the future.



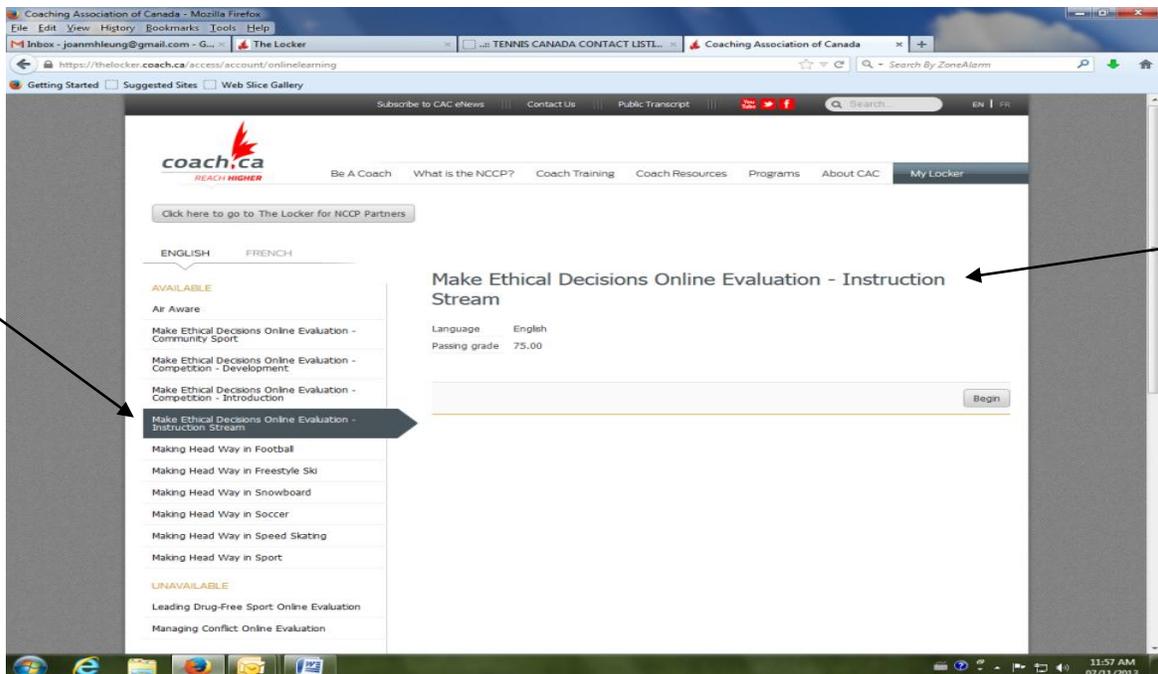
- 6- You will now have to confirm if your personal information is accurate. Click Save when done editing or if the information is accurate.



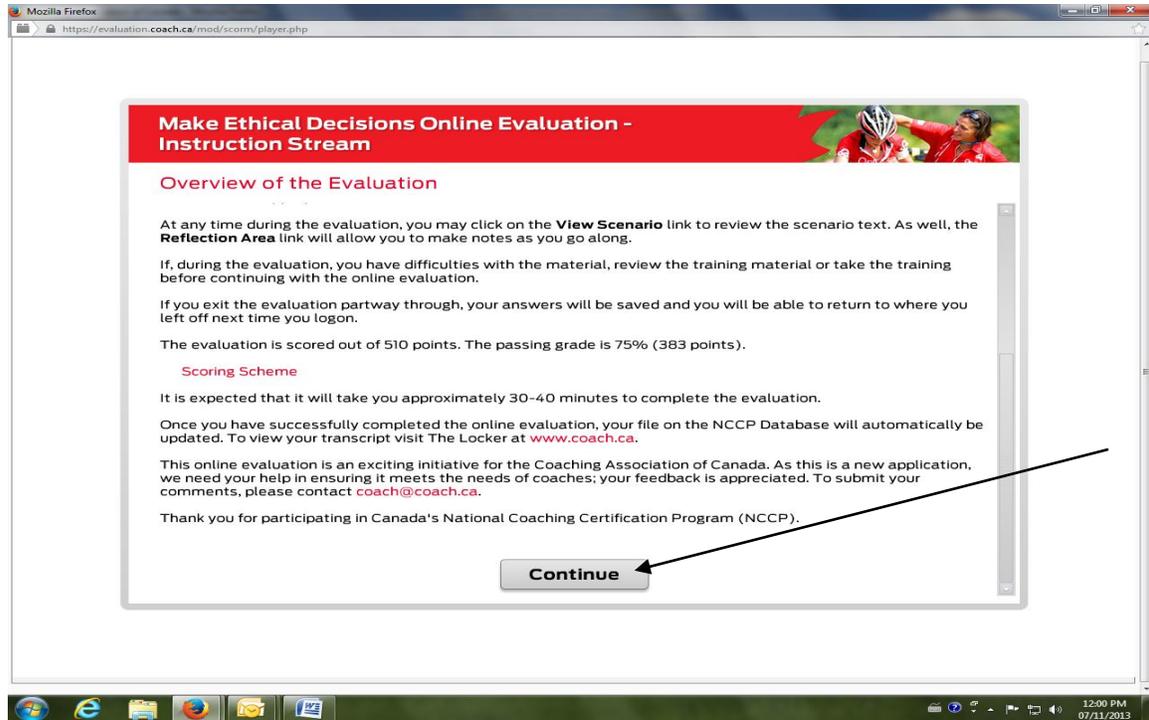
7- Once the information is saved, Click on My Locker → e-learning



8- Click on **Make Ethical Decisions Online Evaluation – Instruction Stream** and click “Begin”



9- Please read the instructions and press Continue at the bottom.



Make Ethical Decisions Online Evaluation - Instruction Stream

Overview of the Evaluation

At any time during the evaluation, you may click on the **View Scenario** link to review the scenario text. As well, the **Reflection Area** link will allow you to make notes as you go along.

If, during the evaluation, you have difficulties with the material, review the training material or take the training before continuing with the online evaluation.

If you exit the evaluation partway through, your answers will be saved and you will be able to return to where you left off next time you logon.

The evaluation is scored out of 510 points. The passing grade is 75% (383 points).

Scoring Scheme

It is expected that it will take you approximately 30-40 minutes to complete the evaluation.

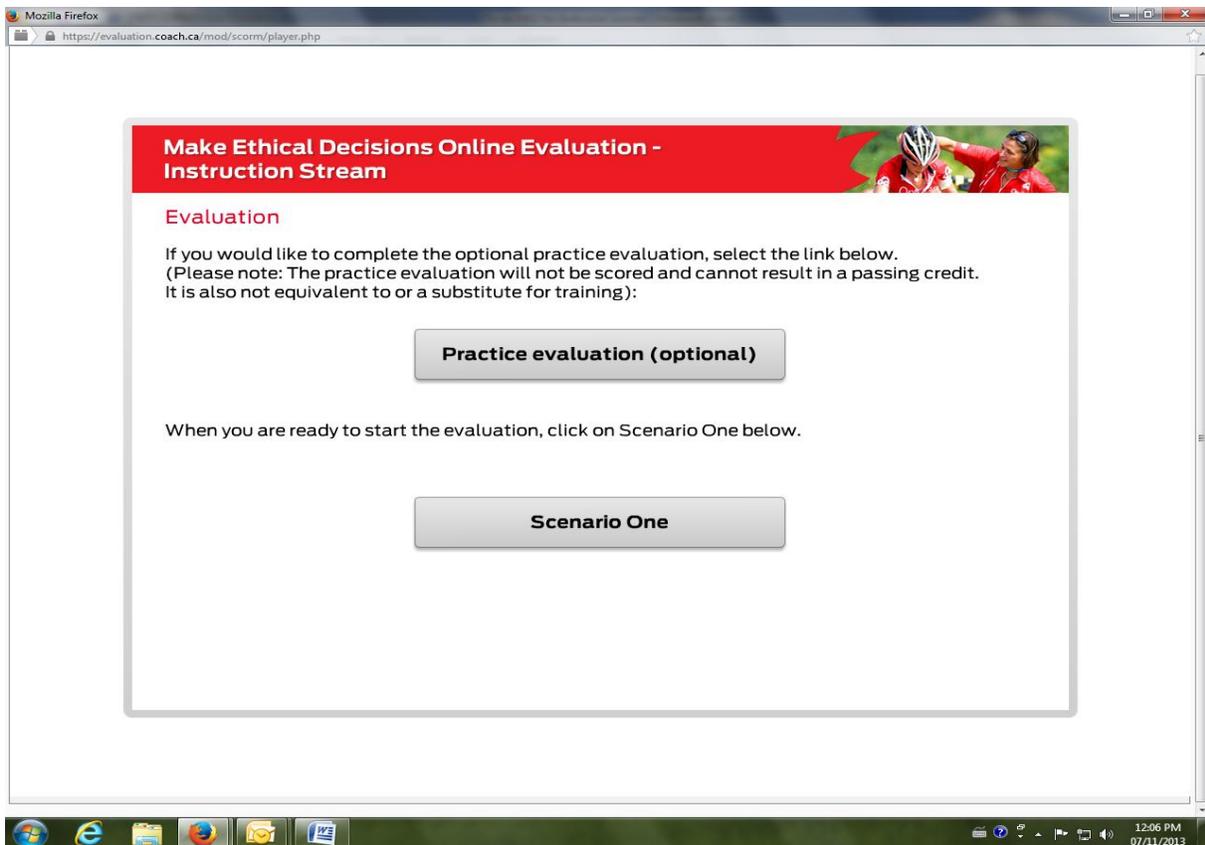
Once you have successfully completed the online evaluation, your file on the NCCP Database will automatically be updated. To view your transcript visit The Locker at www.coach.ca.

This online evaluation is an exciting initiative for the Coaching Association of Canada. As this is a new application, we need your help in ensuring it meets the needs of coaches; your feedback is appreciated. To submit your comments, please contact coach@coach.ca.

Thank you for participating in Canada's National Coaching Certification Program (NCCP).

Continue

10- When you are ready to do the evaluation, click on **Practice evaluation** if you prefer to do a practice scenario (optional) or click on **Scenario One** to start your MED.



Make Ethical Decisions Online Evaluation - Instruction Stream

Evaluation

If you would like to complete the optional practice evaluation, select the link below.
(Please note: The practice evaluation will not be scored and cannot result in a passing credit. It is also not equivalent to or a substitute for training):

Practice evaluation (optional)

When you are ready to start the evaluation, click on Scenario One below.

Scenario One

Please be advised:

- There is no charge for the first two attempts of the evaluation.
- The evaluation can take at least an hour to complete. You may quit the application in order to continue when it's more convenient without losing your place.
- The application only allows two attempts at successfully completing the evaluation. If both attempts are unsuccessful, you will be required to participate in a Make Ethical Decisions module in order to access the on-line evaluation for another two attempts.

Once you have successfully completed the on-line evaluation, your file in The Locker will be automatically updated. To view your transcript on-line, please click on My Locker → transcript.

If you experience any technical difficulties or questions, please email coach@coach.ca .