





Instructions to complete NCCP Make Ethical Decisions Evaluation (MED) Online - Instruction Stream

All Instructors, Coaches and Pro's will be required to pass the on-line evaluation module – "Make Ethical Decisions". **This is a mandatory requirement for certification.** You can access the online evaluation as follows:

1- Go to the Coaching Association of Canada's website, <u>www.coach.ca</u>. Click on The Locker on the top right hand side.



2- Logging in - Do you have a CAC account?

- 1- If you have already completed the Instructor Pre-Course Online Modules, then you already have a CAC account. Please Login using your credentials.
- 2- If you don't remember your account credentials, you can use the system's "I forgot my password" and "Look up my CC#".
- 3- If you have not yet completed the Instructor Pre-Course Online Modules, and do not have a CAC account, then click on "Don't have an account? Create one now!"

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- 3- If you had to retrieve your CC# and/or password or you had to create a new CAC account, please return to step #2 and login to your account.
- 4- Once you login, you will see the following screen. Please click on E-Learning:



5- Click on Make Ethical Decisions Online Evaluation – Instruction Stream and click "Begin"

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	AVAILABLE Air Aware Developing Athletic Abilities pre-workshop session	Make Ethical Decisions Online E Stream	Evaluation - Instruction	
	Leading Drug-Free Sport Online Evaluation Make Ethical Decisions Online Evaluation - Community Sport	Language English Passing grade 75.00 Cost \$85.00		
	Make Ethical Decisions Online Evaluation - Competition - Development	PREREQUISITE Make Ethical Decisions	COMPLETED 5-Apr-2015	
	Make Ethical Decisions Online Evaluation - Competition - Introduction	You have the required training to take this evaluation	I free of any fees.	
	Make Ethical Decisions Online Evaluation - Instruction Stream Making Head Way in Football Making Head Way in Freestyle Ski Making Head Way in Snowboard Making Head Way in Soccer Making Head Way in Speed Skating Making Head Way in Spot Making Gonflict Online Evaluation COMPLETED		BEGIN	Ī
	You have not completed any online learning			

6- Please read the instructions and press Continue at the bottom.

Make Ethical Decisions Online Evaluation - Instruction Stream
Overview of the Evaluation
At any time during the evaluation, you may click on the View Scenario link to review the scenario text. As well, the Reflection Area link will allow you to make notes as you go along.
If, during the evaluation, you have difficulties with the material, review the training material or take the training before continuing with the online evaluation.
If you exit the evaluation partway through, your answers will be saved and you will be able to return to where you left off next time you logon.
The evaluation is scored out of 510 points. The passing grade is 75% (383 points).
Scoring Scheme
It is expected that it will take you approximately 30-40 minutes to complete the evaluation.
Once you have successfully completed the online evaluation, your file on the NCCP Database will automatically be updated. To view your transcript visit The Locker at www.coach.ca .
This online evaluation is an exciting initiative for the Coaching Association of Canada. As this is a new application, we need your help in ensuring it meets the needs of coaches; your feedback is appreciated. To submit your comments, please contact <u>coache@coach.ca</u> .
Thank you for participating in Canada's National Coaching Certification Program (NCCP).
Continue

7- When you are ready to do the evaluation, click on **Practice evaluation** if you prefer to do a practice scenario (optional) or click on **Scenario One** to start your MED.

Make Ethical Decisions Online Evaluation - Instruction Stream
Evaluation
If you would like to complete the optional practice evaluation, select the link below. (Please note: The practice evaluation will not be scored and cannot result in a passing credit. It is also not equivalent to or a substitute for training):
Practice evaluation (optional)
When you are ready to start the evaluation, click on Scenario One below.
Scenario One

Please be advised:

- There is no charge for the first two attempts of the evaluation.
- The evaluation can take at least an hour to complete. You may quit the application in order to continue when it's more convenient without losing your place.
- Since you are taking your MED evaluation as part of the Instructor Course, and only after you have received training for it, you are allowed unlimited attempts until you successfully complete it.

Once you have successfully completed the on-line evaluation, your file in The Locker will be automatically updated. To view your transcript on-line, please click on The Locker \rightarrow Certification.

If you experience any technical difficulties or questions, please email <u>coach@coach.ca</u>.